

**Hooksett Sewer Commission  
Meeting Minutes  
June 1, 2021**

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Ken Conaty, Assistant Superintendent John Clark, Plant Consultant Bruce Kudrick, David Scarpetti and Alden Beauchman.

*~ We wanted to take a minute to acknowledge Frank Kotowski for his 10 years of dedication to the Hooksett Sewer Commission. Thank you for your hard work and leadership. Enjoy Florida, you will be greatly missed!*

**Approve and Sign Manifest**

**Approve Minutes from May 18, 2021:** Commissioner Richard Bairam made motion to approve the meeting minutes from May 18, 2021. Commissioner Frank Kotowski seconded. All in favor, the motion was carried unanimously.

**Read Correspondence**

**Financial Report:** None

**Scheduled Appointment:-12:00pm** TIF Committee and Town Administrator David Scarpetti, Alden Beauchman and Andre Garron. **RE: Status Update**

Andre Garron did not make this meeting. The intention of the meeting was for the TIF Committee to meet and discuss why the Sewer Commission has chosen to reallocate their funds.

**Superintendent Conaty's Report:**

**Office:**

- The Hooksett Fire Department came down and tested the new fire system that was installed in the office.

**Dryer:**

- HVAC professionals were brought in the repair leaking lines on the dryer
- The end of the dryer pilot is here. RMI needs to schedule a meeting with Macy for removal of the dryer
- The Hooksett Waste Water Treatment Facility will resume hauling sludge to Merrimack on June 2, 2021.

**Phase 3 Plant Upgrades:**

- Underwood has sent comment responses to NHDES
- The Environmental Audit was post in the paper on May 26, 2021
- The Project can go out to bid on June 28, 2021

**Solar:**

- The Solar array has saved the Hooksett Sewer Commission \$12,410.00 in the month of May
- Superintendent Conaty will meet with Guy to go over payments for the solar project from February to May

**Asset Management:**

- GPS unit arrived , Superintendent Conaty is looking into getting a new tablet to use for the GPS

**Old Business:** None

**New Business:** The next sewer commission meeting is June 15, 2021


Superintendent Ken Conaty discussed 1380 Hooksett Road with the Sewer Commission and how to proceed.

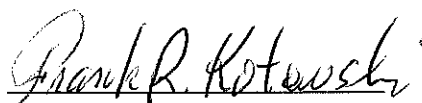
**Non-Public Session:** Commissioner Frank Kotowski made motion to go into Non-Public Session at 1:20pm, Under RSA 91-A:3, II (a). Commissioner Richard Bairam seconded. All in favor the motion was carried unanimously. Commissioner Richard Bairam made motion to come out of Non-Public session at 1:30pm. Commissioner Frank Kotowski seconded. All in favor, the motion was carried unanimously. The Sewer Commission agreed to give employees a 4.5% minimum increase by the end of the fiscal year.

**Public Input:** None

**Adjournment:** Commissioner Frank Kotowski made motion to adjourn at 1:35pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,

  
Kim Langlois  
Hooksett Sewer Commission



Frank Kotowski  
Clerk